



# Job Description

<b>Job Title:</b>	<b>Documentum Consultant</b>	<b>Job Category:</b>	Consulting Services
<b>Location:</b>	Any	<b>Travel Required:</b>	Varies
<b>Level/Salary Range:</b>		<b>Position Type:</b>	Full-Time
<b>Applications Accepted By:</b>			
<b>Fax or E-mail:</b> <a href="mailto:jobs@fftechnologies.com">jobs@fftechnologies.com</a>		<b>Mail:</b>	
<b>Job Description</b>			
<p><b>Job Purpose:</b></p> <p>A leading Software and Services company in the Enterprise Content Management (ECM) market space is currently seeking established <b>Documentum Consultants</b> to help expand our current consulting practice.</p> <p>We are seeking established Enterprise Software Developers, Administrators and Consultants with experience in the <b>EMC Documentum</b> suite of software and designing, building and deploying ECM solutions. Candidates should have a proven record of successfully delivering complex software and services solutions to Enterprise level customers.</p> <p><b>Job Duties Include:</b></p> <ul style="list-style-type: none"> <li>• Developing and implementing custom Documentum solutions</li> <li>• Documentum platform planning, design and implementation</li> <li>• Producing system design and system administration documentation</li> <li>• Documenting and automating business process workflows</li> <li>• End user documentation and training</li> <li>• Performing application administration functions for Documentum and related infrastructure</li> </ul>			

## **Job Description – Continued...**

### **Required Skills Set and Experience:**

- 3 - 7 years of progressively challenging experience delivering professional ECM solutions
- 2 - 5 years of experience with the Documentum suite of software
  - Content Server
  - WebTop/DAMtop/DA
- Strong written and verbal communications skill
- Ability to understand business processes and translate into successful system designs
- WDK/Java experience preferred
- Strong working knowledge of MS SQL server, Apache Tomcat, and Windows Server is a must
- Strong understanding of fundamentals of IT security, access controls and application security mechanisms is preferred
- Strong analytical and problem solving skills

### **Nice to have - All of the above plus:**

- Captiva System Administration or development experience
- Documentum ADTS, Records Manager, BMP, xCP, TaskSpace, CenterStage, Brava
- Crystal Reports
- LDAP
- Other scripting/programming experience